

Student Technology AUP

Edison Bethune Charter Academy

Student: _____

Grade: _____ Teacher: _____

Chromebook

EQUIPMENT

Edison Bethune Charter Academy retains the sole right of possession of the Chromebook and related equipment. The Chromebook may be issued to Students according to the guidelines set forth in this document and the Computer Acceptable Use Policy. The Technology Director retains the right to collect and/or inspect the Chromebook at any time and to alter, add, or delete installed software or hardware.

EXPECTATION OF USE

Use of the Chromebook will be for school-related instructional activities

SUBSTITUTION OF EQUIPMENT

In the event that the Chromebook is inoperable, Edison Bethune Charter Academy has a limited number of spare Chromebooks for use while the Chromebook is repaired or replaced. This agreement remains in effect for the substitute.

CUSTOMIZATION OF EQUIPMENT

The student is NOT permitted to alter or add files to customize the assigned Chromebook to their own working style (i.e. system preferences). Students cannot alter or deface the Chromebook in any way (i.e. stickers, labels, etc.)

DAMAGE OR LOSS OF EQUIPMENT

Actions Required in the Event of Damage or Loss.

1. In the event of damage or theft of my Chromebook within the school environment,
2. I will complete a Chromebook Damage Report within 3 hours.
3. I will report the incident to my teacher, and technology director.
4. Disciplinary action may occur if evidence of abuse or neglect is present.
5. If a Chromebook is damaged by neglect or abuse, the family may be financially responsible to replace and or repair the Chromebook. For example, throwing the Chromebook or using the Chromebook as an umbrella would be considered examples of neglect and abuse.
6. If a Chromebook is damaged, the Tech Director will work with all involved to determine the extent of the damage and if neglect and or abuse was involved.

STANDARDS FOR PERSONAL CHROMEBOOK CARE

Responsibilities:

1. I should keep the Chromebook in my classroom and within my sight at all times.
2. Adhere to Edison Bethune Charter Academy Acceptable Use Policy (AUP) at all times. When in doubt, I will ask my teacher or the Technology Director.
3. I will follow the guidelines listed below for proper care of the Chromebook.

Student Technology AUP

4. I will report any problem/issues I encounter while using the Chromebook to the technology director immediately. I understand that the technology director may set the Chromebook back to factory settings at any point if it becomes unusable or unstable or at the end of the school year. I understand that setting the Chromebook to factory settings may be a course of action for any repairs or modifications on the Chromebook and this may result in the loss of data from the Chromebook.
5. Chromebooks will be returned at the end of the school year for inventory and/or software updates. Chromebooks may be reassigned as deemed appropriate by the administration.
6. I understand that failure to return the Chromebook will incur a replacement fee cost and disciplinary actions.

GUIDELINES FOR PROPER CARE

1. The Chromebook is not to be loaned to anyone.
2. Proper care is to be given to the Chromebook at all times, including but not limited to the following:
 - a. Give care appropriate for any electrical device.
 - b. Keep food and drink away from the Chromebook.
 - c. Do not leave the Chromebook out in extreme heat or cold.
 - d. Do not attempt to repair a damaged or malfunctioning Chromebook.
 - e. Use the appropriate Chromebook adapter to charge the Chromebook.
 - f. Do not do anything that will permanently alter it anyway.
Clean the screen with a soft, dry anti-static cloth or with a screen cleaner designed specifically for the screen only.
3. Proper security is to be provided for the Chromebook at all times, including, but not limited to, the following.
 - a. Secure your Chromebook and keep it in a safe place.
 - b. Do not leave the Chromebook in an unlocked classroom or in open view.

MANAGEMENT

1. Chromebooks will be managed by the Technology Director at Edison Bethune Charter Academy.
2. Apps may not be purchased.

The Internet

PROPER AND ETHICAL USE: With using learning tools students must understand and practice proper and ethical use. All students and staff must attend in-service regarding procedures, ethics, and security involving using the Internet before receiving an account name and password in order to use the system. Listed below are basic rules that must be followed when using the network.

1. Students must never allow others to use their passwords. Students should always protect their password to insure system security and their own ability to continue to use the system.
2. Students must always get permission from their instructor before using the network or accessing any specific file or application.
3. Students must log in or register each time they use the network.

Student Technology AUP

4. Parents must realize that students may encounter material while using the Internet that they do not consider appropriate or which is offensive to them. It is the student's responsibility not to peruse such material.
5. Certain applications that a student may access could be considered inappropriate by staff and therefore, restricted from use. Students are not permitted to use specifically restricted applications, network files, or documents.
6. Cyberbullying will have zero tolerance

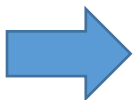
PENALTIES FOR IMPROPER USE: Pupils violating these rules, applicable state and federal laws, or posted classroom rules are subject to loss of network privileges and disciplinary options ranging from a failing class grade to expulsion from school. Each student must clearly understand the importance of following these rules.

BEFORE USING OUR NETWORK, FACILITIES STUDENTS AND PARENTS MUST SIGN BELOW INDICATING THAT THEY ARE AWARE OF AND AGREE TO FOLLOW THE RULES AND CONDITIONS DESCRIBED ABOVE.

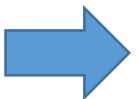
Media Release Consent

I, hereby agree and give my permission to EBCA School Board and/or partners to record, film, photograph, audiotape, or videotape my/my child's name, image, student work, and performance (hereinafter collectively referred to as "Works") and to display, publish or distribute these Works for the purpose of publishing, posting on the myebca.org website, posting in schools, posting on social media sites and/or for broadcasting on television or radio as determined by the Edison Bethune Charter Academy.

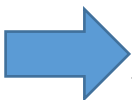
I hereby waive any right to approve the use of these Works now or in the future, whether the user is known to me or unknown, and I waive any right to any royalties related to the use of these Works. I understand that the Works may appear in electronic form on the internet or in other publications outside of the EBCA control. I agree that I will not hold the EBCA responsible for any harm that may arise from such unauthorized reproduction.



AGREE that your child may participate in recorded EBCA events and EBCA-hosted events as described above.



DO NOT AGREE my child participates in recorded EBCA school events and EBCA-hosted events.



Parent Signature

Date

Return to school