

**MINUTES  
REGULAR MEETING  
BOARD OF DIRECTORS  
EDISON-BETHUNE CHARTER ACADEMY**

**DECEMBER 18, 2025 – 5:30pm**

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

The Edison-Bethune Charter Academy (“EBCA”) welcomes your participation at the EBCA Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the EBCA in public. Your participation assures us of continuing community interest in our EBCA. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 1616 S Fruit Ave, Fresno, CA 93706 or email: [info@myebca.com](mailto:info@myebca.com)

**ADA Compliance and Public Accommodation**

In compliance with the Americans with Disabilities Act (ADA) and upon request, the Edison-Bethune Charter Academy (EBCA) may furnish reasonable auxiliary aids and services to qualified individuals with disabilities, including **qualified sign language interpreters** and **foreign language interpreters**.

Individuals who require appropriate alternative modification of the agenda or auxiliary aids and services to participate in Board meetings are invited to contact the Executive Director’s office in person or by calling (559) 457-2530.

**To ensure the availability of an interpreter or other auxiliary aids and services, please make your request at least forty-eight (48) hours prior to a regular meeting or as early as possible prior to a special meeting.** This allows EBCA sufficient time to arrange for the provision of such accommodations.

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting was called to order by the Board Chair at 5:36 PM.

**B. ROLL CALL**

	Present	Absent
Jere Runciman	<u>  X  </u>	<u>      </u>
Frances Davis	<u>  X  </u>	<u>      </u>
Gretchen Saldana	<u>  X  </u>	<u>      </u>
Keisha Shabazz	<u>      </u>	<u>  X  </u>
Brenda Paxton	<u>      </u>	<u>  X  </u>

**C. FLAG SALUTE**

**D. ADOPTION OF AGENDA**

Jere asks for a motion to for the approval of the agenda... Frances makes the motion to approval of the agenda for the regular meeting... Gretchen seconds the motion...request for discussion-none needed

Vote FD-Yes GS-Yes JR-Yes KS-AB BP-AB  
Motion Carried

**E. ADOPTION OF RESOLUTION HONORING AND ACCEPTING THE RETIREMENT OF FRANCES DAVIS AS OF DECEMBER 18, 2025**

Jere asks for a motion to for the approval of the Resolution Honoring and Accepting the Retirement of Frances Davis as of December 18, 2025... Jere makes the motion to approval of the Resolution Honoring and Accepting the Retirement of Frances Davis as of December 18, 2025... Gretchen seconds the motion...request for discussion-none needed

Vote FD-Yes GS-Yes JR-Yes KS-AB BP-AB  
Motion Carried

**II. COMMUNICATIONS**

**A. ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken due to California’s public meeting laws. However, the Board may give direction to staff following a presentation.

The Board may not have complete information available to answer questions and may refer specific concerns to the Executive Director for attention. The Board requests that any person wishing to make complaints against EBCA or EBCA

employees file the appropriate complaint form prior to this meeting. We appreciate your input and EBCA will respond to your complaint in accordance with our complaint policies and procedures.

**Oral Communications:** Fani Lou Taylor, a community member and former employee, expressed interest in joining the Board. This item will be placed on the agenda for the next meeting.

B. For Information:

This is a presentation of information which has occurred since the previous Board meeting. No action will be taken as the report is purely for informational purposes.

Report from Executive Director/Principal – Mr. Garcia

The Executive Director will update the Board on current events on campus, including but not limited to the events and important information around campus.

- The school is preparing for winter break.
- A 2% COLA was distributed to all certified, classified, and administrative staff; Mr. Garcia thanked the Board for their support.
- Mr. Garcia and Board members (Gretchen and Jere) offered tributes to Ms. Davis, thanking her for her years of guidance, authentic love for the school community, and leadership.

Report from Curriculum and Instruction Director – Mr. Sprattling

The Curriculum and Instruction Director will update the Board regarding student assessments and curriculum.

- Teachers are currently wrapping up grades and report cards.
- Mr. Sprattling expressed his gratitude to Ms. Davis for her support.

Report from Technology Director – Mr. Lek

The Technology Director will update the Board regarding technology on campus.

- Presented an ELP YouTube video to the Board and shared Facebook page.
- Offered thanks and well wishes to Ms. Davis on her retirement

### III. CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- A. Approval of Minutes of Board Meeting of November 20, 2025
- B. Approval of Financial Report and Warrant Report for November 2025.
- C. Approval of the Payroll Registers for November 2025.

Jere asks for a motion to for the approval of the consent agenda... Frances makes the motion to approve the consent agenda ... Gretchen seconds the motion...request for discussion-none needed

Vote FD-Yes GS-Yes JR-Yes KS-AB BP-AB

**IV. ITEMS SCHEDULED FOR ACTION**

A. Approval of 2024-25 Audit Report

Jere asks for a motion to for the approval of 2024-25 Audit Report ... Brenda makes the motion to approve of approval of 2024-25 Audit Report... Frances seconds the motion...request for discussion-none needed

Vote FD-Yes GS-Yes JR-Yes KS-AB BP-AB  
Motion Carried

B. Approval of Dress Code Policy for Staff – Tabled for next meeting

**V. ITEMS SCHEDULED FOR DISCUSSION**

A. Executive Director/Principal Job Description Draft – The Board discussed making the description position-specific rather than person-specific. Updates are needed to ensure it is ready for the next renewal; a first reading will be held at the next meeting.

**VI. ADJOURNMENT**

The meeting was adjourned at 6:07pm.

**VII. NEXT MEETING: January 22, 2026**